

Copresco's final installment of...

## Seven Habits for Highly Successful Documents

We covered five of Copresco's seven important habits for highly successful documents in the April and May issues of *Overnight Lite*.

Now that your masterpiece is completed, you just need to follow these last two rules for sending your job to Copresco or anywhere else:

### Pack For The Trip

**Send us all the screen and printer fonts** used in the document. And **don't forget** any fonts used in EPS files.

Copresco maintains an extensive library of fonts. However, other companies have designed or licensed their own fonts and they may not be identical to those you use.

Type foundries also regularly change their fonts. Just a simple tweak of kerning or a new dingbat creates a changed font. Any font differences can cause type to reflow, lines to be cut off, hyphenations to change, etc.

**Make sure all files and artwork are furnished.** If you have mixed applications, be sure to send us all the Mac and PC files.

Along with your electronic files, please include graphic files (Tiff, EPS, etc.) and artwork that needs to be scanned, if appropriate. Software version numbers are also helpful to our production department.

Include samples of any preprinted materials to be incorporated in your book and delivery information if you're sending us the copies.

And...please provide any special instructions and review them with your Copresco production coordinator if necessary.

### Practice Good Housekeeping

Review your printer proofs before sending us the final version. Remember, if you can't get it to print, we may not be able to either.

You may have finished your work of art, but our work is just beginning.

Please send us a **complete copy** of the document, including page layouts with artwork, photos and order of printing.

We will check our production proof against your original copy.

### Last Minute Tips:

- Don't change your file after you have given us the final proof copy.
- Have someone else do the final proofreading. It's virtually impossible to effectively proof your own work.
- Delete any old digital versions and throw away your old hard copies.

### Final Installment...

You now have all of Copresco's seven document preparation habits.

To develop more good habits, call the company that can help you with all your document preparation and digital printing needs. Call Copresco.

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### PostScript Driver Bug Alert

Adobe has identified some major text display problems with the recently released PostScript 4.4 driver for Windows 95/98.

If you purchased FrameMaker 6.0 for Windows 95/98, this driver was automatically installed on your hard drive.

Use of Base 35 fonts results in unhinted outlines or may create bitmaps. Adobe says this is a catastrophic problem if you are generating PDF files using Base 35 fonts. The text may not display with full quality and is not at all searchable.

Adobe recommends that current users delete 4.4 and reinstall the previous 4.3.1 driver. See the Internet address below.

### Coming Attraction...

Adobe's fix for the 4.4 problem is to upgrade Adobe Type Manager to version 4.1.1. Adobe says this should be available "in a matter of weeks."

A free updater for ATM Deluxe to ATM 4.1.1 will be available as well as a free version of ATM Lite 4.1.1. A PS 4.4.1 driver is also in the works.

We don't know exactly when or how these updates and patches will be made available. We suggest that you check the current status at the Copresco website links page at the URL listed below.

### Independence Day

Copresco will be closed Monday and Tuesday, July 3rd and 4th, for Independence Day. Have a good holiday!



Internet Addresses Mentioned In This Issue

Back Forward Reload Home Search Netscape Images Print Security Stop

Go To: <http://www.copresco.com> What's Related

To reinstall the Adobe PS 4.3.1 printer driver, point your web browser to:  
**[www.adobe.com/support/downloads/5b22.htm](http://www.adobe.com/support/downloads/5b22.htm)**

To check the availability of the forthcoming 4.1.1 ATM patches and Windows 95/98 4.4.1 driver, go to the Copresco links page at:  
**[www.copresco.com/links.htm](http://www.copresco.com/links.htm)**

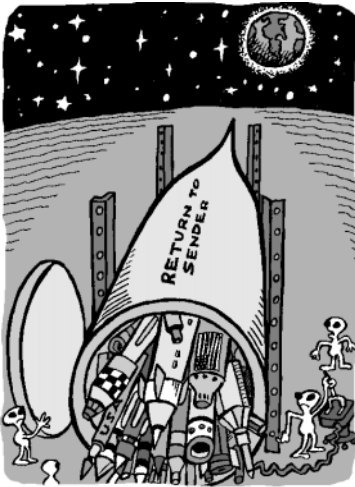
Connect: Looking up host: www.copresco.com...



Copies Overnight, Inc.  
262 Commonwealth Drive  
Carol Stream, IL 60188

Address Correction Requested

Me: "Knock knock."  
You: "Who's there?"  
Me: "Mars Polar Lander."  
You: "Mars Polar Lander who?"  
Me: " "



It's true: Fathers Day is the day with the highest total number of collect calls.

Marriage: a union made in heaven. Then again, you can say that about thunder and lightning.

"There are too many people trying to meet the right person and not enough people trying to be the right person."  
—Gloria Steinem

"It's just a job. Grass grows, birds fly, I beat people up."  
—Muhammad Ali

73% of MBA students said they would hire a competitor's employee to steal trade secrets.

60% of convicted felons said they would do the same.

An Ivy League MBA, fresh out of school, was interviewing for a job in a big corporation. "I'm looking in the \$125,000 range, depending on the benefits," he said with much self-confidence.

"Well," the interviewer replied, "what would you say



to five weeks of vacation, fourteen paid holidays, full medical and dental benefits, a company-matched retirement plan and a brand new Porsche?"

"Wow!" the kid gasped. "Are you kidding?"  
"Yeah," the executive replied. "But you started it."

I know I think too much, but when they ship styrofoam, what do they pack it in?

Marriage: a mutual relationship, that is if both parties know when to be mute.

A man working on his will explained to his wife that if she remarried, the house would go to their children. He explained, "I don't want some other idiot living in my house."

She replied indignantly, "What makes you think I'd marry another idiot?"

"Ma'am," the cop said after pulling the woman over, "I'm putting you down for fifty-five."

"See," she gloated to her husband, "I told you this hat makes me look young."

An old woman was visiting her doctor, and complained about being tired and creaky all the time. "You have to expect things to start deteriorating," the doctor chided. "Besides, who wants to live to be one hundred?"

The elderly woman replied, "Anyone who is ninety-nine."

Marriage: a word that means you are ready for commitment. Of course, so does insanity

Q: What's the difference between an environmentalist and a developer?



A: The environmentalist already has a house in the mountains.

I asked a young boy the way to the Post Office. After he gave me directions, I said, "Come to the Baptist Church this evening and you can hear me tell everyone how to get to Heaven."

"I don't think so," the boy replied suspiciously. "You can't even find the Post Office."

—as told by the Rev. Billy Graham

"Money is not the most important thing in the world. Love is. Fortunately, I love money."

—Jackie Mason