

Copesco's complete index tabbing services...

Will Make Your Books Stand Out in the Crowd

Index tab dividers spruce up your books and manuals, give your documents that professional look and make them more user-friendly and easier to read.

Tabs can reduce the time needed to find specific information by as much as 40%. They are the equivalent of website or email quick links that will lead you to a specific section of your document.

A Nice Break

Equally important, indexing provides welcome breaks to large volumes. This is a significant feature for complex technical publications.

Diverse Apps

Index tab divider applications include instructions and training manuals; workbooks, directories and employee handbooks; product and service catalogs and sales presentations.

Multiple Choices

Copesco produces thousands of books and manuals with index tabs each month. Tabs are produced in various sizes, styles and paperweights, with or without mylar reinforcing.

Printing on the body of the index divider increases graphic appeal and reader interest for the whole book.

A mylar strip, applied to the binding edge of tab dividers, adds strength and long-life durability to ring-bound documents as well as plastic comb, plastic coil and wire-bound volumes.

Index Banks

A bank of indexes comprises a single row of tabs. This may work well for a

small manual. But for large books, we recommend multiple banks (two or more rows) within the same section to separate chapters and highlight key areas such as charts and tables.

Paper Stock

Copesco stocks white 90# index sheets on the production floor, but can offer you a variety of other stocks in different colors and weights.

Typesetting

We can typeset your tab copy using standard layout templates, or we can image the titles from your digital files.

And we can imprint and insert your tab dividers inline as the document is reproduced. It's faster and more cost-effective.

Finishing

Index tabs can be provided in collated sets, with or without holes. They are available from Copesco in virtually any size that you may require, not just the standard letter size you can buy at office supply stores.

Finished tab divider sets can be inserted into ring binders, shrink-wrapped for easy handling or bound in the document.

Copesco can also add tabs to your perfect bound books, a feat that few printers will even attempt.

Shipping Savings

Copesco not only guarantees on-time delivery, we'll save you money on shipping your digital printing jobs.

We handle everything from small packages to truckloads of finished books

and manuals weighing thousands of pounds. We ship by truck, air, package express and courier to single or multiple locations.

So, when you want your documents to stand out in the crowd and gain the attention they deserve, call the company that has all the tools and technical skills to meet your special needs with ease—and speed.

Call Copesco.

Remember When...

With the celebration of our 25th anniversary this year, we thought it would be fun to reminisce about the milestones in Copesco's storied past.

Black Monday

Many of you know the story about the now-legendary day that Copesco opened for business.

President and CEO Steve Johnson founded the company as Copies Overnight on October 19, 1987, the infamous Black Monday, when markets around the world crashed.

A Full Month's Work

Few will remember that we completed our first full month of operation with a total run of 50,000 impressions from our then state-of-the-art Kodak printer.

Today, we print millions of black & white and color impressions each month for our clients in the general business, printing trade, technical and institutional fields.

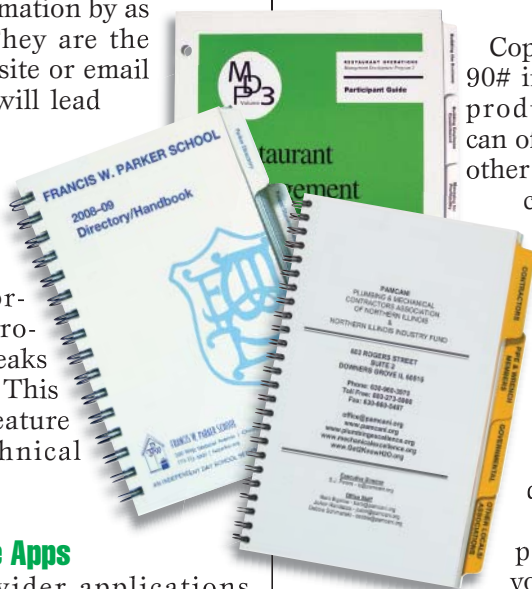
Our Proud Tradition

Copesco remains fully committed to the Copies Overnight concept.

We routinely turn out Mission Impossible jobs while keeping our digital presses humming.

<http://www.copesco.com>

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“Come on, now,” said the golfer to his caddy, “surely there are worse players than myself.”



“There are,” the caddy said, “but they don’t play.”



After the recent Academy Awards, an actor proudly showed his Oscar trophy to his wife. “What does it do?” she asked. “Honey, it doesn’t do anything,” he shrugged. “Well then,” she replied as she turned away, “they certainly gave it to the right person.”



A man suddenly noticed he was growing shorter than he used to be. After continuing to shrink for three straight days he panicked and raced to the hospital. “I need to see a doctor,” he yelled, “and fast!” “I’m sorry, sir, the doctor’s busy right now. Sit down and try to be a little patient.”



Acupuncture: A jab well done.



Seen in a stationery store: “Warning: Dates in This Calendar Are Closer Than They Appear.”

“Doctor,” the receptionist said to the psychiatrist, “there’s a man out here who says he is invisible.” “Tell him,” the doctor replied, “I can’t see him right now.”



“Like to keep these sideburns of yours?” the Army barber asked the new draftee. “I sure would!” the recruit chirped happily. “Okay,” said the barber with a smile, “catch!”



Money isn’t everything—but it sure keeps you in touch with your kids.



Strip poker: The only game where the



more you lose, the more you have to show for it.



My wife calls me “Dynamo.” I liked that until a friend pointed out that a dynamo is an outdated piece of machinery that goes in circles making a lot of noise.

My brother-in-law called me for help. He explained that his car wouldn’t start because there was water in the carburetor. “Where’s the car?” I asked. He replied, “Still in the lake.”



A disaster! The tanker ship filled with pink paint collided with another ship full of purple paint. The entire crew was marooned.



A man who loved to make up puns entered a contest sponsored by a local magazine. He was so excited to be published that he sent ten separate original entries, confident that at least one of his puns would win. Unfortunately, no pun in ten did.



Some folks say reincarnation is making a comeback.



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ISSN 1930-2274

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