

Ring binders keep publications up to date...

Excellent Way to Organize Books and Manuals

In our January *Overnight Lite*, we discussed the flexibility, durability and economy of looseleaf binding.

A major organizational advantage of this binding style is that the pages of your publication can be easily removed, changed and inserted back into the binder.

This month we'll talk about the most common method of keeping your looseleaf publications together: ring binders.

Kids Stuff

Call it looseleaf, three-ring or notebook style, you have probably been keeping loose papers in three-ring notebooks since you were in grade school. Any youngster can tell you about their advantages.



Ring Binders

Ring binders are an often overlooked, but excellent method for organizing sales materials, manuals and catalogs or looseleaf pages that require periodic revisions.

Look around your home or office and you will probably find a three-ring binder sitting on a desk or in your bookshelf.

Endless Applications

Wide ranging applications include instructions, educational materials, membership directories, training manuals, legal books, workbooks, price books and directories as well as employee handbooks, legal documents and presentations.

And, don't forget that well-used binder in your kitchen packed with those delicious recipes.

Easy to Update

Will page 51 of your project need to be revised next month? That is a pesky problem for most bound books, but with a looseleaf binder

you simply open the rings and replace the old page with the new version.

Imprinting on the spine will help users locate the piece on a bookshelf.

Except for a corner stapled piece, looseleaf books cost less than just about any other binding style.



Vinyl Or Polyethylene

Ring binders made of vinyl or polyethylene will cover and protect your materials better than just about any other binding method. Both styles are offered in a selection of colors.

Special options include foil stamping, embossing, silk screening and full color processing.

Polyethylene binders are lightweight, flexible and extremely durable. Poly binders may be silk screened in from one to four colors.

Clearview

Clearview binders allow you to customize your presentation with your own printed pages that are inserted into the transparent vinyl sleeves on the front, spine and back of the binder.

Turned Edge

Turned edge binders are the most durable members of the binder spectrum. They are avail-

able in a large selection of covering materials, colors and finishes. Like their vinyl brethren, they can be foil stamped, embossed, silk screened or produced in full color.

Sizes

Standard binders hold 5-1/2" x 8-1/2" and 8-1/2 x 11" pages. Three-ring binders dominate the field.

O-ring and D-ring sizes may range from 1/2" to 5". D-rings hold more pages and allow the pages to lie flat in the binder.



Index Tabs

Indexing is a highly effective tool for organizing documents and making them user-friendly.

Copresco runs hundreds of thousands of index tabs in various sizes and styles...plain or with clear or colored Mylar reinforcing.

We stock index sheets on the floor, but also offer a variety of paper stock colors and weights.

Shrinkwrapping

Finished projects can be inserted into your binders and shrinkwrapped for easy handling and shipping in Copresco's upgraded shrinkwrapping department.

Be Sure to Call

Meanwhile, when you need help with your binders as well as books and publications, call the company that can answer your questions and deliver, fast top-notch digital on-demand printing.

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Address Correction Requested

A gentleman entered a busy florist shop that displayed a large sign that read, Say It With Flowers. “Wrap up one rose,”



he told the florist. “Only one?” the florist asked. “Just one,” the customer replied. “I’m a man of few words.”



A man entered a local paper’s pun contest. He sent in ten different puns, in the hope that at least one of the puns would win. Unfortunately, no pun in ten did.



When your back goes out more than you do, you know you are no longer a kid.



A business professor was lecturing about different ways to bill customers. He asked, “Can you give me an example of a system where you are billed before you actually receive your goods?” One student piped up, “Tuition!”

After years of using the same perfumes, Kelly decided to try something different and settled on a light, citrus fragrance. The next day she was surprised when it was her little boy, not her husband, who first noticed the change. As he put his arms around his mom, the boy declared, “Wow, Mom, you smell great! Just like Fruit Loops!”



Be careful of the words you say, keep them soft and sweet. You never know from day to day, which ones you’ll have to eat.



A sign in a bait shop reads: If you are ice fishing and your car breaks through the ice in water more than 50 feet deep,



remember to exhale slowly as you ascend to avoid bursting your lungs. Also, watch for walleye and, if possible, note their approximate depth and what they are feeding on.

A lady went to the hospital to visit a friend and immediately felt uneasy about all the technology. A technician followed her onto the elevator wheeling a large, intimidating machine with tubes and wires and dials all over it. “Boy, would I hate to be hooked up to that thing,” she said. “So would I,” replied the technician. “It’s a floor cleaning machine.”



A Rule of Chocolate: If you have melted chocolate all over your hands, you’re eating it too slowly.



When Josh arrived at home three hours before school was out, his mother asked, “Why are you home so early?” Josh replied, “I was the only one who could answer the teacher’s question.” His mother asked what the question was, to which Josh responded, “Who threw the eraser at the principal?”



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ISSN 1930-2274

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